



Norwood Basketball Club Inc

531 Lower North East Road

Campbelltown SA 5074

Email: admin@norwoodbasketball.com.au

Phone: 8165 0398

Job Title:

NWD BBQ Coordinator

Job Summary:

Norwood Flames Basketball Club was established in 1946 and is the biggest club in South Australia. Boasting 70+ district teams including two NBL1 state league teams we also operate the Adelaide Community Basketball Association. The ACBA has 550+ grassroots teams that compete over the week at multiple venues around the North-Eastern suburbs across four competitions, we also have an extra 250 participants each term in our Aussie Hoops programs.

Role:

Casual

Location:

The Arc Campbelltown SA

Key Responsibilities:

1. BBQ Event Planning:
 - Collaborate with team coaches, managers, and fundraising teams to plan and execute BBQ fundraising events for the various club's teams.
 - Handle all aspects of event logistics, including budgeting, liaising with the Arc, and assisting with set up and pack up.
 - Ensure a safe and hygienic food preparation environment, adhering to all health and safety regulations.
 2. Fundraising Support:
 - Work closely with the fundraising team to create attractive and profitable BBQ offerings that align with the club's financial goals.
 - Collect and maintain accurate records of sales, expenses, and inventory for BBQ events.
 - Assist in promoting BBQ events to club members, supporters, and the wider community.
 3. Team Collaboration:
 - Foster a positive and collaborative atmosphere within the BBQ team, encouraging the active participation of volunteers and ensuring everyone works cohesively.
 - Provide guidance and training to volunteers for BBQ preparation, cooking, and service.
 4. Quality Control:
 - Maintain high food quality standards and consistency at all BBQ events, ensuring that the club's reputation for great food remains intact.
 - Seek and respond to feedback from participants to continually improve the BBQ experience.
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Requirements:

- Current Working With Children Check
 - Current South Australian Police Check
 - Response to Abuse and Neglect
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